

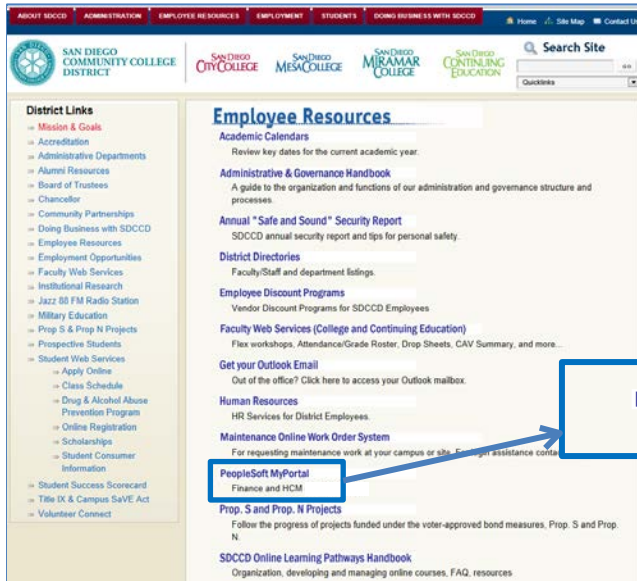
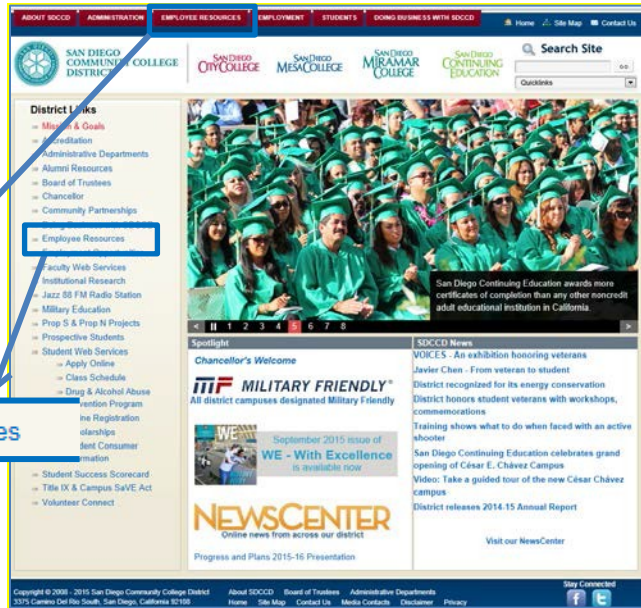
## ACCESSING THE PEOPLESOFT PORTAL

To access the PeopleSoft Portal through the District website,

1. Go to the District Home Page
2. Click on the Employee Resources Link at the top of the page or on the left side of the page

**EMPLOYEE RESOURCES**

»» Employee Resources



From the Employee Resources Page

3. Click on the PeopleSoft MyPortal Link

**PeopleSoft MyPortal  
Finance and HCM**

On the SDCCD PeopleSoft system Login page,

4. Enter your Username
5. Enter your Password
6. Click the Sign In button

