

# Portal

# Portal



SAN DIEGO  
COMMUNITY COLLEGE  
DISTRICT

SAN DIEGO  
CITY COLLEGE

SAN DIEGO  
MESA COLLEGE

SAN DIEGO  
MIRAMAR  
COLLEGE

SAN DIEGO  
CONTINUING  
EDUCATION

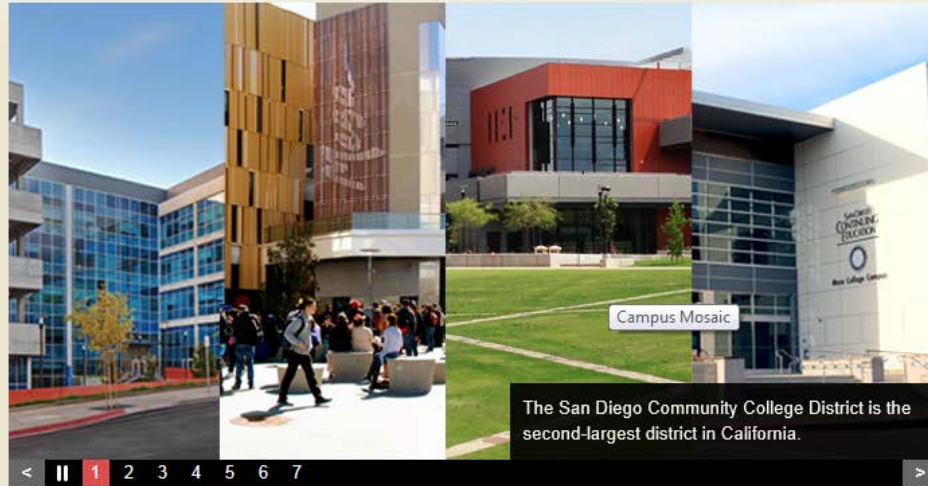
Search Site

GO

Quicklinks

## District Links

- » Mission & Goals
- » Accreditation
- » Administrative Departments
- » Alumni Resources
- » Board of Trustees
- » Chancellor
- » Community Partnerships
- » Doing Business with SDCCD
- » Employee Resources
- » Employment Opportunities
- » Faculty Web Services
- » Institutional Research
- » Jazz 88 FM Radio Station
- » Military Education
- » Prop S & Prop N Projects
- » Prospective Students
- » Student Web Services
  - » Apply Online
  - » Class Schedule
  - » Drug & Alcohol Abuse Prevention Program
  - » Online Registration
  - » Scholarships
  - » Student Consumer Information
- » Student Success Scorecard
- » Title IX & Campus SaVE Act
- » Volunteer Connect



## Spotlight

### Chancellor's Welcome

**MILITARY FRIENDLY**<sup>®</sup>  
All district campuses designated Military Friendly



September 2015 issue of  
**WE - With Excellence**  
is available now

**NEWSCENTER**  
Online news from across our district

Progress and Plans 2015-16 Presentation

## SDCCD News

### VOICES - An exhibition honoring veterans

Javier Chen - From veteran to student

District recognized for its energy conservation

District honors student veterans with workshops, commemorations

Training shows what to do when faced with an active shooter

San Diego Continuing Education celebrates grand opening of César E. Chávez Campus

Video: Take a guided tour of the new César Chávez campus

District releases 2014-15 Annual Report

Visit our NewsCenter



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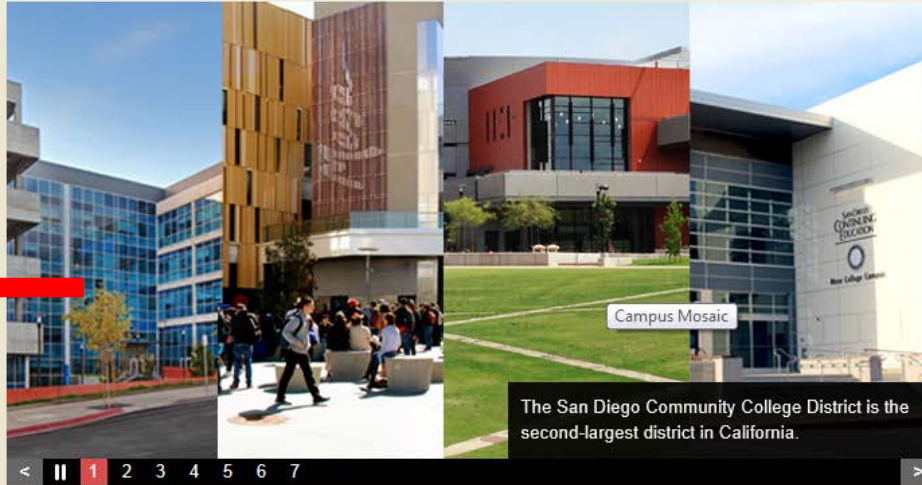
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## Employee Resources

### Academic Calendars

Review key dates for the current academic year.

### Administrative & Governance Handbook

A guide to the organization and functions of our administration and governance structure and processes.

### Annual "Safe and Sound" Security Report

SDCCD annual security report and tips for personal safety.

### District Directories

Faculty/Staff and department listings.

### Employee Discount Programs

Vendor Discount Programs for SDCCD Employees

### Faculty Web Services (College and Continuing Education)

Flex workshops, Attendance/Grade Roster, Drop Sheets, CAV Summary, and more...

### Get your Outlook Email

Out of the office? Click here to access your Outlook mailbox.

### Human Resources

HR Services for District Employees.

### Maintenance Online Work Order System

For requesting maintenance work at your campus or site. For login assistance contact x6422.

### PeopleSoft MyPortal

Finance

### Prop. S and Prop. N Projects

Follow the progress of projects funded under the voter-approved bond measures, Prop. S and Prop. N.

### SDCCD Online Learning Pathways Handbook

Organization, developing and managing online courses, FAQ, resources

### WebAdvisor



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## SAN DIEGO COMMUNITY COLLEGE DISTRICT

CITY COLLEGE • MESA COLLEGE • MIRAMAR COLLEGE • CONTINUING EDUCATION

By logging into SDCCD's PeopleSoft system, you are agreeing not to disclose confidential information protected by privacy laws. Unauthorized access and/or use of this system is also prohibited!

### Welcome

Enter your SDCCD credentials below

**Username:**

**Password:**

Login

# Portal

ABOUT SDCCD

ADMINISTRATION

EMPLOYEE RESOURCES

EMPLOYMENT

STUDENTS

DOING BUSINESS WITH SDCCD

Home

Site Map

Contact Us



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# Employee Service Center Available January 4, 2016!

The screenshot displays the myPortal Employee Service Center interface. At the top, there is a navigation bar with a 'MENU' button, home and heart icons, and a search bar. Below this is the San Diego Community College District logo and four college-specific buttons: San Diego City College, San Diego Mesa College, San Diego Miramar College, and San Diego Continuing Education. The main heading reads 'Welcome to myPortal' with a star icon. Underneath, the 'Employee Service Center' title is shown. A large banner image features two graduates in caps and gowns, with a 'Read More' button overlaid. To the right, an 'Employee Quick Links' panel lists five services: MY PAY (Review current and prior paychecks), MY TIME (Report your time and task details), MY BENEFITS (Review a summary of current, past or future benefit enrollments), MY PERSONAL INFORMATION (Review a summary of your personal information), and WEB CLOCK (Enter individual punches with relevant task information). At the bottom center, the Oracle PeopleSoft logo is displayed.



# Employee Service Center Available January 4, 2016!

The screenshot displays the myPortal website for the San Diego Community College District. At the top, there is a navigation bar with a 'MENU' button, home and heart icons, and a search bar. Below this, the district's logo and name are on the left, and four college logos (San Diego City College, Mesa College, Miramar College, and San Diego Continuing Education) are on the right. The main heading reads 'Welcome to myPortal' with a star icon. Below this is the 'Employee Service Center' section, which features a large image of two graduates with a 'Read More' button. To the right of this section is a 'Employee Quick Links' panel with a red arrow pointing to it. The panel contains five links: 'MY PAY' (Review current and prior paychecks), 'MY TIME' (Report your time and task details), 'MY BENEFITS' (Review a summary of current, past or future benefit enrollments), 'MY PERSONAL INFORMATION' (Review a summary of your personal information), and 'WEB CLOCK' (Enter individual punches with relevant task information). At the bottom of the page, the Oracle PeopleSoft logo is visible.

**San Diego Community College District**

**San Diego City College** | **San Diego Mesa College** | **San Diego Miramar College** | **San Diego Continuing Education**

## Welcome to myPortal

### Employee Service Center

Employee Quick Links

- MY PAY**  
Review current and prior paychecks.
- MY TIME**  
Report your time and task details for a day, week, or time period.
- MY BENEFITS**  
Review a summary of current, past or future benefit enrollments.
- MY PERSONAL INFORMATION**  
Review a summary of your personal information.
- WEB CLOCK**  
Enter individual punches with relevant task information.

**ORACLE**  
PEOPLESOFT

# Employee Service Center Available January 4, 2016!

The screenshot displays the myPortal interface for the San Diego Community College District. At the top, there is a navigation bar with a 'MENU' button (indicated by a red arrow), a search bar, and logos for San Diego City College, Mesa College, Miramar College, and San Diego Continuing Education. Below the navigation bar, the main heading reads 'Welcome to myPortal' and 'Employee Service Center'. A large banner image shows two graduates in caps and gowns, with a 'Read More' button overlaid. To the right, an 'Employee Quick Links' section (indicated by a red arrow) contains five tiles: 'MY PAY' (Review current and prior paychecks), 'MY TIME' (Report your time and task details), 'MY BENEFITS' (Review a summary of current, past or future benefit enrollments), 'MY PERSONAL INFORMATION' (Review a summary of your personal information), and 'WEB CLOCK' (Enter individual punches with relevant task information). At the bottom, the Oracle PeopleSoft logo is visible.



# Portal – Employee Service Center

The screenshot displays the Employee Service Center portal. At the top, there is a navigation bar with a 'MENU' button, home and heart icons, and a search bar. Below this, the San Diego Community College District logo and name are on the left, and four college logos (San Diego City College, San Diego Mesa College, San Diego Miramar College, and San Diego Continuing Education) are on the right. A teal sidebar on the left contains a 'Main Menu' with options: Employee Service Center (checked), My Pay, My Benefits, My Time, My Personal Info, Management Service Center, and Finance Service Center. The main content area features a 'Welcome to myPortal' heading, a sub-heading 'Employee Service Center', and a featured article with a photo of two graduates and a 'Read More' button. At the bottom, the Oracle PeopleSoft logo is displayed.

MENU

SAN DIEGO COMMUNITY COLLEGE DISTRICT

SAN DIEGO CITY COLLEGE

SAN DIEGO MESA COLLEGE

SAN DIEGO MIRAMAR COLLEGE

SAN DIEGO CONTINUING EDUCATION

## Main Menu

- Employee Service Center ✓
- My Pay >
- My Benefits >
- My Time >
- My Personal Info >
- Management Service Center >
- Finance Service Center >

## Welcome to myPortal

### Employee Service Center

ing elit. Morbi sollicitudin eu lacus sit amet convallis. Nunc id  
sent semper placerat turpis vitae congue. Mauris eget velit  
que eu vehicula elit. Nam condimentum neque quis mauris  
vulputate plac. Praesent venenatis dui arcu, a ornare risus tincidunt et. Nam  
condimentum neque quis mauris vulputate placerat. Praesent venenatis dui arcu,  
a ornare risus tincidunt et. In pharetra tincidunt est, ac lobortis neque gravida eget.  
Pellentesque quam augue. Vivamus volutpat bibendum bibendum. Sed  
imperdiet nisi eget sem rutrum, at ultrices libero egestas. Nullam sit amet velit  
vehicula, cursus lorem quis, vestibulum neque.

Read More

ORACLE  
PEOPLESOFT