

REQUEST FOR LIVE SCAN SERVICE

BCII 8016 (3/07)

Applicant Submission

ORI: A0409 Type of Application: EMPLOYMENT  
Code assigned by DOJ  
 Job Title or Type of License, Certification or Permit: \_\_\_\_\_

Agency Address Set Contributing Agency:  
SAN DIEGO COMMUNITY COLLEGE DISTRICT 02188  
Agency authorized to receive criminal history information Mail Code (five-digit code assigned by DOJ)  
3375 CAMINO DEL RIO SOUTH, SUITE 330 ERIN MILLIGAN-HILL  
Street No. Street or PO Box Contact Name (Mandatory for all school submissions)  
SAN DIEGO CA 92108 ( 619 ) 388-6579  
City State Zip Code Contact Telephone No.

Name of Applicant: \_\_\_\_\_  
(Please print) Last First MI  
 Alias: \_\_\_\_\_  
Last First Driver's License No: \_\_\_\_\_  
 Date of Birth: \_\_\_\_\_ Sex:  Male  Female Misc. No. BIL - \_\_\_\_\_  
Agency Billing Number  
 Height: \_\_\_\_\_ Weight: \_\_\_\_\_ Misc. Number: \_\_\_\_\_  
 Eye Color: \_\_\_\_\_ Hair Color: \_\_\_\_\_ Home Address: \_\_\_\_\_  
Street No. Street or PO Box  
 Place of Birth: \_\_\_\_\_ City, State and Zip Code  
 Social Security Number: \_\_\_\_\_

Your Number: CAMPUS: \_\_\_\_\_ DEPT: \_\_\_\_\_  
OCA No. (Agency Identifying No.) Level of Service:  DOJ  FBI  
 If resubmission, list Original ATI Number: \_\_\_\_\_

Employer: (Additional response for agencies specified by statute)  
 Employer Name \_\_\_\_\_  
 Street No. \_\_\_\_\_ Street or PO Box \_\_\_\_\_ Mail Code (five digit code assigned by DOJ) \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_ ( ) \_\_\_\_\_  
Agency Telephone No. (optional)

Live Scan Transaction Completed By: \_\_\_\_\_  
Name of Operator Date  
 Transmitting Agency \_\_\_\_\_ ATI No. \_\_\_\_\_ Amount Collected/Billed \_\_\_\_\_



## SAN DIEGO COMMUNITY COLLEGE DISTRICT LIVE SCAN FINGERPRINTING INFORMATION AND LOCATION

SDCCD College Police Department  
**LIVE SCAN FINGERPRINTING**  
1536 Frazee Road, 1st Floor  
San Diego, CA 92108

**Live Scan Office Hours:**  
Monday-Thursday: 7:30 a.m. - 5:00 p.m.  
Friday: 8:00 a.m. – 12:00 Noon

### LIVE SCAN SERVICES MENU:

Basic Live Scan fingerprints DOJ clearance	\$52.00
FBI review required	\$69.00
DOJ approved non-profits And/or BIL # available (roll fee only)	\$20.00
Personal Background Checks (you receive your own background report)	\$45.00
Mobile Live Scan Service *travel fee waived for groups of ten (10) or more	100.00 travel fee* + fees above

All fees listed above include a \$20 “roll fee”. Multiple requests for background checks for a single client, taken on the same day, pay only one “roll fee”.

**IDENTIFICATION REQUIRED:** State issued driver’s license or ID card. For information on other acceptable forms of identification go to: <http://police.sdccd.edu/parking/livescan.cfm> or call (619) 388-6416.

**PAYMENT:** For your convenience we accept cash, cashier’s check, money order and Master/Visa credit/debit cards. Make cashier’s checks and money orders payable to: SDCCD Live Scan.

## **DRIVING & TRANSIT DIRECTIONS**

### **DRIVING DIRECTIONS FOR LIVE SCAN FINGERPRINTING**

**SDCCD College Police**  
**1536 Frazee Rd., 1st floor**  
**San Diego, CA 92108**  
**619-388-6416**

#### **FROM THE SOUTH**

1. Take the **805 North** to the **8** west to the **163 north** or
2. Take the **I-5 North** to the **163 north**
3. Exit **Friars Rd.** east and go across the overpass
4. Merge left and make the first left on **Frazee Rd.**
5. **SDCCD Live Scan Services on left-hand side, just after stop sign**

#### **FROM THE NORTH**

1. Take **I-15 South** to the **CA-163 South** or
2. Take the **I-5 South** to the **805 south** to the **163 South**
3. Exit **Friars Road East** – go across the overpass
4. Merge **left**
5. At first traffic signal, turn **left** onto **Frazee Road**
6. **SDCCD Live Scan Services on left-hand side, just after stop sign**

#### **Alternate Route from north county**

1. Take **I-15 S** to Friars Rd exit.
2. Exit **Friars Road West**
3. Proceed approx. 3 miles, turn **right** onto **Frazee Road**
4. **SDCCD Live Scan Services on left-hand side, just after stop sign**

#### **FROM THE EAST**

1. Take the **I-8 west** to the **CA-163 North**
2. Exit **Friars Rd. east** – go across the overpass
3. Merge left and turn left on **Frazee Rd.**
4. **SDCCD Live Scan Services on left-hand side, just after stop sign**

### **HOW TO GET TO LIVE SCAN OFFICE BY BUS FROM DOWNTOWN SAN DIEGO:**

Transit Bus Schedules: (619) 233-3004:

From Bus Stop at 11<sup>th</sup> Avenue and C Street,

Take Bus 20A (Kearny Mesa) to Fashion Valley Trolley Station,

Take Bus 928 (Serra Mesa/Kearny Mesa),

Exit bus on Frazee Road (north side of Friars Road)

Cross Friars Road. SDCCD College Police/Live Scan Services, behind Denny's,

1536 Frazee Road, 1<sup>st</sup> Floor