Use Direct Deposit

No more mad dashes to the bank. Now you can have your whole payday lunch for lunch.

Other advantages of direct deposit:

**It's fast**: your money will be in your account on payday whether you're sick, on vacation or too busy.

**It's safe**: your paycheck can't be stolen, lost or delayed in the mail.

**It's convenient**: Your pay is deposited automatically on payday. You may receive a pay advice (pay stub), if you request. You are able to have money deposited to a savings and/or a checking account. You may request access to WebAdvisor to access your pay stub online if you’d like. You can contact Human Resources/Payroll for more information at 619-388-6582.

All District employees can take advantage of electronic deposit to any bank, savings & loan or credit union. It’s as simple as...

1. Fill out the Employee Direct Deposit Enrollment form, available from Human Resources, or on the Human Resources website at [http://hr.sdccd.edu/payroll/payrollforms.cfm](http://hr.sdccd.edu/payroll/payrollforms.cfm).
2. You can have up to five accounts on direct deposit
3. Send to Human Resources-Payroll. (Please note: you will receive at least one more check before direct deposit is active. Pay stubs are distributed at work location.)

**Sign Up Now!**